

NORTH PACIFIC YEARLY MEETING  
OF THE RELIGIOUS SOCIETY OF FRIENDS

Dear Steering Committee Representatives,

Thank you all for your hard work at the last Steering Committee meeting to complete this proposed budget for fiscal year 2004-05. Although it doesn't quite reach our goal of living within our means it does, I believe, strike an acceptable balance of accomplishing some desired increases with some serious cost cutting.

This document contains both the proposed numbers and lines of simple explanation which I hope will assist you in interpreting the intentions of Steering Committee in proposing this budget. If additional questions or concerns arise in discussion with your Monthly Meetings please feel free to contact me if I may be of any assistance.

Both during Steering Committee Meeting and following the meeting I heard expressions that it was, perhaps, time to re-look at annual assessments of Monthly Meetings. In order for a proposal to begin to be formulated and seasoned in time for a possible increase for FY 2005-06 now would be a good time to begin to explore with your Monthly Meeting their feelings about a possible increase. Here are some financial trivia which might assist in that discussion:

- A one dollar per member increase is equal to about \$900 in revenue to NPYM
- A one dollar per member increase would eliminate the current budget deficit
- A one dollar per member increase (to \$41) would pay for an additional representative to one of the Quaker organizations. A three dollar increase would pay for an additional representative to all three.
- A one dollar per member increase would alternatively allow the contributions to all three Quaker organizations to rise from \$150 to \$350

*In Peace,*  


Chris Willard  
Treasurer

## NPYM Proposed Budget – Fiscal Year 2004-2005

<i>Category</i>	<i>Item</i>	<i>Final Figures 2003</i>	<i>Approved Budget 2004</i>	<i>Proposed Budget 2005</i>	<i>Explanation Line</i>
<b>INCOME</b>					
	Assessments	\$29,565.00	\$39,320.00	\$36,900.00	1
	Interest	\$997.18	\$400.00	\$500.00	2
	Book Sales	\$1,224.87	\$1,200.00	\$1,200.00	3
	Miscellaneous Income	\$555.53		\$0.00	4
	Clerk's Workshop Registration			\$2,000.00	5
	From Annual Session			\$1,300.00	6
	From Undesignated Reserves	\$18,028.59	\$7,620.00	\$930.00	7
<b>Total Income</b>		<b>\$50,371.17</b>	<b>\$48,540.00</b>	<b>\$42,830.00</b>	
<b>EXPENSES</b>					
SC Business	Steering Committee Travel	\$5,459.12	\$2,200.00	\$3,000.00	8
	Steering Committee operations	\$631.64	\$1,000.00	\$1,000.00	9
	Finance & Legal Committee		\$350.00	\$300.00	10
	Nominating Committee	\$777.26	\$700.00	\$300.00	11
	Liability insurance	\$905.00	\$700.00	\$1,120.00	12
	Corporation fees		\$10.00	\$30.00	13
	Annual Clerks Workshop	\$2,706.50	\$2,000.00	\$2,000.00	14
	Directory Coordinator Honorarium		\$4,500.00	\$3,000.00	15
	Directory Coordinator expenses	\$1,447.97	\$1,200.00	\$600.00	16
	Secretary Wages (gross)	\$6,361.99	\$6,130.00	\$6,130.00	17
	Secretary Expenses	\$4,213.00	\$2,500.00	\$2,500.00	18
	Web Site		\$100.00	\$100.00	19
	FCNL Building Fund	\$3,000.00			
AS Support	Annual Session Planning	\$1,014.88	\$1,000.00	\$1,000.00	20
	Annual Session Site Committee		\$300.00	\$300.00	21
Wider Business	Intergenerational Communications		\$300.00	\$150.00	22
	Outreach and Visitation		\$500.00	\$500.00	23
Representation	AFSC travel	\$1,095.00	\$1,800.00	\$1,800.00	24
	FCNL travel	\$1,655.34	\$1,800.00	\$1,800.00	25
	FWCC travel	\$1,325.00	\$1,800.00	\$1,800.00	26
	Friends Bulletin Travel	\$870.78	\$1,800.00	\$1,800.00	27
	FWCC Triennial	\$1,800.00	\$1,500.00	\$1,500.00	28
	Brinton Visitor	\$200.00	\$200.00	\$200.00	29
	Friends Peace Team	\$501.50	\$900.00	\$900.00	30
	FLGBTQC		\$300.00	\$300.00	31
Youth Support	Central Friends	\$765.35	\$500.00	\$800.00	32
	Junior Friends	\$2,289.12	\$3,000.00	\$3,000.00	33
	Junior Friends Outreach	\$750.00	\$750.00		34
	Young Friends	\$40.00	\$300.00	\$300.00	35
Contributions	AFSC Contribution	\$100.00	\$100.00	\$150.00	36
	FCNL Contribution	\$100.00	\$100.00	\$150.00	37
	FWCC Contribution	\$100.00	\$100.00	\$1,000.00	38
	NW Coalition for Human Dignity	\$100.00	\$100.00		
	Friends Bulletin Contribution	\$5,000.00	\$5,000.00	\$5,000.00	39
	Unbudgeted Opportunities	\$7,161.72	\$5,000.00	\$300.00	40
<b>Total Expenses</b>		<b>\$50,371.17</b>	<b>\$48,540.00</b>	<b>\$42,830.00</b>	

1. While we expected higher income from assessments as we budgeted for 2004, the actual number of reported members declined. Thus, \$36,900 represents a realistic figure for a \$40.00 assessment at the number of members reported for FY 2003-2004.
2. While bank and certificate of deposit balances have been declining, the reported interest has been higher than the previously budgeted \$400. It seems safe to project \$500 in interest income available to Steering Committee.
3. Book sales have been stable for several years. No change
4. Miscellaneous income is money we cannot anticipate or expect, thus the proposed budgeted amount is \$0.00
5. Revenue from charging registration fees for Clerking Workshop (see line 14)
6. In January, Steering Committee authorized the collection of the budgeted amounts for Annual Session Planning Committee and Annual Session Site Committee from Annual Session registrations. This line item formalizes that arrangement.

7. As this budget is still slightly a deficit budget, reserve funds will be necessary to balance it. The funds will come either from undesignated money or Steering Committee reserve funds.
8. Travel expenses have increased (particularly air fare) in the last two years. It is necessary to budget adequately to cover the true cost of representatives travel to Steering Committee meetings.
9. No change from last year
10. A slight decrease from last year's budget probably will not hurt Finance and Legal Committee's operations. Some conference calls have met the committee's needs on several occasions.
11. This year Nominating Committee purchased inexpensive calling cards and started using an internet based phone conferencing system that has saved a tremendous amount of money. The \$300 budgeted will allow each member of the committee over 25 hours of talking time.
12. Actual invoice for this year is \$1019.00. This is a 10% increase from actual last year. Investigations are ongoing with regard to insuring Secretary's office and terrorism insurance. If these issues are resolved in our favor, actual cost will be reduced by an unknown amount. The amount here represents the worst case scenario: a 10% increase over the total for this year.
13. Increased to \$30.00 to accomodate filing non-profit corporation papers in both Oregon and Washington. Previously the secretary who lived in Oregon paid the Oregon fees as part of her expense line but this is being paid directly by the Treasurer as of last year.
14. No dollar change; expense offset by revenues generated in offering Clerking Workshop in our region open to other clerks from NPYM, NWYM as well as Canadian and Alaskan Friends. (see line 5)
15. Directory Coordinatory position returned to volunteer status but with a \$3,000 honorium the first year diminishing to \$1,500 in the next fiscal year (Steering Committee, May 04).
16. Decreased 50% to account for publication of the directory primarily on CD's
17. No change from previous year in budgeted amount per Steering Committee input.
18. No change from previous year
19. No change from previous year
20. No change from previous year
21. No change from previous year
22. Reduced 50% to reflect current activity. The use of inexpensive calling cards for the members of the committee as Nominating Committee has used this year would allow considerable teleconference time for the committee.
23. No change from previous year
24. No change from previous year
25. No change from previous year
26. No change from previous year
27. No change from previous year
28. No change from previous year
29. No change from previous year
30. No change from previous year
31. No change from previous year
32. Increased after Steering Committee input at May 04 meeting
33. No change from previous year
34. Eliminated item. Outreach funding will be taken over by Youth Opportunity Fund. An ad hoc committee will be working to structure administration of this fund.
35. No change from previous year
36. Increased in token acknowledgment of inflation over the years
37. Increased in token acknowledgment of inflation over the years
38. A one time contribution in acknowledgment of FWCC financial difficulties. Will return to \$150 in the next fiscal year
39. No change from previous year
40. Lowered to reflect our lack of unbudgeted (discretionary) money and Steering Committee minutes from January regarding spending for "unbudgeted opportunities".